

PSEG LONG ISLAND
HOME COMFORT AND HOME PERFORMANCE
PROGRAM ANNOUNCEMENT

Document #: HC/HP 2026-05
Announcement Date: October 15, 2026

RE: Partner Portal Required for All Application and Document Submissions

Beginning November 1, 2026, all new application submissions, program documentation, and responses to Action Required items must be submitted through the Partner Portal. As part of this transition, we are moving away from program mailbox submissions to ensure all project-related documentation is tracked and processed through a single, centralized system.

If you need to submit a missing document, please either:

- Submit it through an Action Required request when one is created for the project, or
- Upload it with your Closing Documents

This change will help streamline processing, improve document tracking, and allow our team to review and action submissions more efficiently.

Please refer to the attached Partner Portal Submission Guide for detailed instructions. The portal submission process will also be reviewed during upcoming Open House Fridays, both in person and [virtually](#). If you have any questions, please contact your Account Manager.

On behalf of the entire Home Comfort and Home Performance team, thank you for your continued participation and support.

Sincerely,

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