

# PSEGLI EASEMENT INFORMATION REQUEST FORM

(Please Print all Information in ***Black Ink***)

## 1. CUSTOMER INFORMATION

FIRST NAME: \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_ LAST NAME: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

VILLAGE/TOWN/CITY: \_\_\_\_\_

STATE: NY

ZIP CODE: \_\_\_\_\_

Township: Babylon  Brookhaven  E. Hampton\*  Hempstead  Huntington  Islip  No. Hempstead  Oyster Bay   
(Check One) Queens  Riverhead\*  Shelter Is.\*  Smthtown  Southampton\*  Southold\*  Other (Please Print)

**\*These townships require Peconic Bay Region Community Preservation Fund forms completed and submitted with Easement**

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

VILLAGE/TOWN/CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP CODE \_\_\_\_\_

## 2. PROPERTY OWNER INFORMATION (Please use the Same Names as Indicated on the Property Deed)

**Ownership:** Property is held in the name of: (Check one):  Corporation  Partnership  
 Individual  Other

**Identification:** Provide Federal Employer Identification # or Social Security # for TP584/NYS Real Property Gains Tax Affidavit  
FED ID # \_\_\_\_\_ SS# \_\_\_\_\_

**Provide Owner Information:** If more than two owners of record, use the back of the form for additional information.

Name (Individual – *Print as name appears on owner's deed or survey*) \_\_\_\_\_

Name and Title of Officer of Corporation who will sign the Easement: \_\_\_\_\_

Current Street Address (**Do not use PO Box**) \_\_\_\_\_

Village/Town/City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Name \_\_\_\_\_

Current Street Address (**Do not use PO Box**) \_\_\_\_\_

Village/Town/City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Is there a filed map of property with County?  Yes  No

If yes please supply the following information.

**Map Name**

**Filed Date**

**PLEASE PROVIDE Copy of filed map**

**Filed Number**

**3. SURVEY INFORMATION: Surveyor must be licensed in the State of New York.**

Name of Surveyor:

Address of Surveyor:

License Number:

Telephone Number:

***SURVEYOR MUST PROVIDE MAP AND LEGAL WRITTEN DESCRIPTION OF EASEMENT AREA.***

**For Easement Recording Purposes, You Must Attach a Deed or a Survey that Meets the Following Requirements.**

**THE ACCEPTABLE DOCUMENT TYPES ARE:**

- (1) Flat finish copy of Vellum, OR
- (2) Black Line Copy

**DO NOT SEND IN THE FOLLOWING:**

- (1) Blue Line Copy, OR
- (2) Glossy Vellum Copy, OR
- (3) Xerox Of Blue Line

3a. From Current Tax Bill complete the following information:

County \_\_\_\_\_ Tax District (Suffolk County Only) \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

**4. MORTGAGE INFORMATION: (Obtain from the Mortgagor of the Property)**

Is there a mortgage or credit line (Home Equity) Mortgage on the property? (Check One)

- Yes (if yes complete 4a)       No (If No, please go to 5)

**4a. Mortgage or Credit Line mortgage held by – If more than 1 Institution please print both:**

Name: (1<sup>st</sup> Mortgage)

Name (2<sup>nd</sup> mortgage/home equity)

Mailing Address:

Mailing Address

City

City

State

Zip Code

State

Zip Code

Mortgage Date: / /      Recording Date: / /

Mortgage Date: / /      Recording Date: / /

Liber:      Page:

Liber:      Page:

Name & Title

Name & Title

**5. PROPERTY OWNER SIGNATURE**

Customer Name \_\_\_\_\_

Customer Signature \_\_\_\_\_

Date Signed: \_\_\_\_\_

**6. FOR OFFICIAL USE ONLY:**

- OH ELECTRIC     UG ELECTRIC     GAS & ELECTRIC     JOINT RUD GAS & ELECTRIC  
 RUD ELECTRIC     JOINT MULTIPLE DWELLING     CIPUD ELECTRIC

GRID # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    W/O REFERENCE # \_\_\_\_\_    CC# \_\_\_\_\_

DESIGNER: \_\_\_\_\_    LOCATION \_\_\_\_\_

PHONE \_\_\_\_\_    EMPLOYEE ID # \_\_\_\_\_

COMMENTS:

**7. FOR SURVEY USE ONLY**

TRACKING NUMBER: \_\_\_\_\_

Easement Info Request form.doc